



## Minutes

**Randwick Boys' High School Parents and Citizens Association**  
**General Meeting**  
**Tuesday 18 March 2021**  
**7:45pm, RBHS School Hall**

**Chair: Jason Bates**

Item	Description	Action
1.0	<p><b>Attendance</b>  <b>In person:</b> Alex Semkin, Amy Ryan, Arife Guneg, Birgit Schickinger, Dacre England, Emma Digan, Heike Pashley, Helena Whalebone, Jane Knowles, Janine Beck (JBE), Jason Bates (JBA), Julie Smith, Karen Van Keulen, Katya Klikauer, Lance Raskall, Laura Tamir, Leanne Bergan, Lydia Kartina, Michael Wright, Michelle Bradley, Monique Damaslo, Ngaire Smith, Nicola French, Philip Booth, Sarah Brill, Sean Loughman, Sophie Kapalos, Suzy Forrester, Thomas Klikauer, Walter McKenzie  <b>Quorum</b> is 5 (fewer than 50 members): quorum <b>present</b>.</p>	
2.0	<p><b>Acknowledgement of country and welcome</b>  RBHS P&amp;C Acknowledgement of Country.  JBA assumed the Chair as the newly-elected President.</p>	
3.0	<p><b>Apologies</b>  Caroline Windsor, Linda Nawava, Louise McNeil, Melinda Jollie, Roger Whalebone</p>	
4.0	<p><b>Confirmation of Minutes (16<sup>th</sup> February 2021)</b>  <b>Moved:</b> BS  <b>Seconded:</b> JK  Minutes were <b>confirmed</b>.</p>	
5.0	<p><b>Business arising from previous meeting (February 2020)</b></p> <ul style="list-style-type: none"> <li>● Sustainability: <ul style="list-style-type: none"> <li>○ Envirobank container deposit scheme (JBA): JBA reported that he, BS, and LB have been working on this with Melissa Olsen as the School rep. We received compliance documents from Envirobank, and these will be reviewed by both the P&amp;C and School to ensure access and support. The service agreement is still under discussion, but the P&amp;C can withdraw at any time without financial risk. JBA has received an estimate of possible revenue around \$50,000 per annum. We have approached Randwick Council regarding donating yellow bins for the scheme rather than having to buy or lease these. Envirobank accepts items in line with the current deposit scheme (bottles, cans, anything with a 10c rebate). While the initial focus will be on recycling at school (promoting awareness and peer support), there is scope to expand so students can bring items from home; Envirobank can provide bags for the School Office to distribute to facilitate this. The need to incorporate education around reusables in preference to single-use items, even if recyclable, was noted.</li> <li>○ Pre-loved uniforms (LB): Sophie and Leanne have sorted all of the donated stock. Items without logos in saleable condition will be donated to charity, and LB is looking to identify a service to recycle unusable items (SB mentioned a service in</li> </ul> </li> </ul>	

	<p>the Inner West). Thanks to Melissa Olsen and LR for help in freeing up space for a shop. We don't yet have a date for the sale, but now that the cull has happened, we can accept donations again in anticipation.</p> <ul style="list-style-type: none"> <li>● Rebel store credit (LB): As our credit is due to expire and the school currently has adequate resources for sporting equipment, LB and BS will purchase items for P&amp;C fundraising (such as a silent auction or raffle). The Fundraising Committee will discuss this further.</li> </ul>	LB
<b>6.0</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>● Mostly emails regarding the Envirobank container deposit scheme and inquiries regarding meetings.</li> </ul>	
<b>7.0</b>	<p><b>Reports</b></p>	
<b>7.1</b>	<p><b>President</b></p> <ul style="list-style-type: none"> <li>○ As the incoming 2021 President, JBA thanked BS, MB, and the 2020 Executive for their hard work, and looked forward to a good year working with the 2021 Executive and all P&amp;C members and parents to support the School in providing the best for our students.</li> </ul>	
<b>7.2</b>	<p><b>Principal/Deputy Principal</b></p> <p>LR presented the Principal's Report. Items noted were:</p> <ul style="list-style-type: none"> <li>● Upgrade: The final business case is with Treasury, but there is no timeframe on how long this will take. The Teachers' Federation are writing to LR to request that he approach SINSW and the Department on behalf of the staff to ask for more information for the teachers and community.</li> <li>● Year 7 camp: This was very successful. Most students behaved exceptionally well, although three had to be collected by their parents and are facing consequences at School for misbehaviour.</li> <li>● Year 10 tutors: The students in this program have finished their courses at TAFE. They will be tutoring Year 7 students in literacy and numeracy during roll call.</li> <li>● School Photos: The catch-up day for students absent for individual photos will be held on Friday 19 March along with the siblings, sports and small groups photos.</li> <li>● Teacher selection panel: SF will act as the parent representative on the upcoming selection panel for a position in Science.</li> <li>● Mask reminder: Please note that there is still a State government mandate requiring masks on buses, including the School minibus. Please ensure that students carry a mask with them at all times, just in case.</li> <li>● Grade sport: Summer grade sport has now concluded. Two teams won Premierships: First Grade Futsul and Second Grade Cricket. Congratulations to the students and their coaches for their efforts. Winter grade sport trials are underway.</li> <li>● COVID intensive learning program: Students identified by the School as requiring assistance following the disruptions to learning caused by COVID are undergoing targeted tutoring with trained staff under Tess Cassar.</li> <li>● Years 7 &amp; 8 vaccinations: Vaccination Day 2 will be held on Friday 18 June.</li> <li>● Year 9 &amp; 11 electives: These are now locked in for 2021-22.</li> <li>● Swimming: RBHS participated in our Zone swimming carnival on 4 March. Congratulations to those who represented the School, including two of our students who were age champions and will progress to the Regional carnival.</li> <li>● International Women's Day: A special assembly was held last week with a number of inspiring speakers.</li> <li>● Duke of Edinburgh Award: Training has taken place, with over 65 students involved this year. There will be two Bronze Award treks, one Silver, and one Gold.</li> <li>● Dept Education Deputy Secretary visit: Murat Dizdar, the NSW Deputy Secretary, School Performance (South), visited RBHS on Monday 1 March. He toured the School and met</li> </ul>	

	<p>some students, as well as meeting with LR to discuss improvements at the School and how these have been achieved.</p> <ul style="list-style-type: none"> <li>• World's Greatest Shave: The SRC raised over \$600. Thanks to Ms Manzalji for coordinating this.</li> <li>• Teacher development: LM has sent her apologies for this meeting as she is currently providing training on a Rural and Remote teacher retreat.</li> <li>• Other upcoming highlights include assessments galore, Year 10 minimum standards testing, the Year 12 assessment period, the Tell Them From Me surveys for students, and rehearsals for The Show with RGHS.</li> <li>• Term 2: Students return for Term 2 on Tuesday 20<sup>th</sup> April. We are hoping to be fully operational with all activities back on site as COVID restrictions ease.</li> </ul> <p><b>Acceptance of report</b>  <b>Moved:</b> SF  <b>Seconded:</b> MB  Report was <b>accepted</b>.</p>	
<b>7.3</b>	<p><b>Treasurer</b>  LB presented the Treasurer's Report and bank statement.</p> <ul style="list-style-type: none"> <li>• The current cash balance is \$22,885.21. We have a net deficit for January of -\$1,721.23. There are no outstanding creditors or invoices. Income under fundraising was from book pack sales, with membership making up the balance. Outgoings related to our annual domain name registration and the payment of the \$2,000 invoice for Presentation Day prizes, which relates to financial year 2020.</li> </ul> <p><b>MOTION 7.3.1:</b> LB moved that the P&amp;C account banking details be updated to reflect the newly-elected Executive members.</p> <p>Jason Bates - President  Leanne Bergan - Vice President  Philip Booth - Vice President  Suzanne Forrester - Secretary  Helena Whalebone (Ying Han) - Treasurer</p> <p>Authority for any two Office Bearers to sign.  <b>Seconded:</b> JBA  Motion was <b>carried</b>.</p> <p><b>Acceptance of report</b>  <b>Moved:</b> SF  <b>Seconded:</b> DE  Report was <b>accepted</b>.</p>	LB
<b>8.0</b>	<b>Agenda items</b>	
<b>8.1</b>	<p><b>Outgoing committee member gifts (LB)</b></p> <ul style="list-style-type: none"> <li>• Given BS's extraordinary service as President of the P&amp;C over the last four years, it was suggested that a small gift be presented as a token of our appreciation.</li> </ul> <p><b>MOTION 8.1.1:</b> LB moved that up to \$100 be spent on a gift for BS to recognise her service to the P&amp;C as President over the last four years.  <b>Seconded:</b> JBA  Motion was <b>carried</b>.</p>	LB
<b>8.2</b>	<b>Grants (LB)</b>	

	<ul style="list-style-type: none"> <li>• The P&amp;C Federation has announced an upcoming course on grant writing. LB recently attended a Schools Plus Australia webinar on writing applications which suggested working out our priorities then looking for grants. The feedback we received on last year's grant applications suggested that some schemes were reluctant to fund us given the situation around the upgrade. We will look to revisit our wish list once we know what is being provided through the upgrade and seek to fill any gaps. We have started a register for annual grants, recognising that we need to be prepared as grants often open and close quite quickly. Big community grants often focus on funding expensive items so can be good for large technology purchases, and these are contingent on the upgrade. Anyone with experience or interested to contribute is welcome.</li> <li>• Upgrade: Confidentiality agreements continue to limit the amount of information LR and BS are able to provide to the parent community on progress with the upgrade, despite repeated requests in upgrade meetings that more information be made available. It was suggested that a direct approach from the P&amp;Cs of both RBHS and RGHS to SINSW may assist. Questions regarding the upgrade have been asked in Budget Estimates, with answers expected on 31 March, so these should be taken into account in drafting the letter. LR noted that three options have been put forward, and we are looking to balance maintaining the facilities we have (some of which are now considered above minimum requirements due to changes in space usage formulas over the years) while expanding the facilities we need. The School has asked SINSW to provide information and come to the School to present the plans to the P&amp;C, and will continue to follow this up.</li> </ul> <p><b>MOTION 8.2.1:</b> LB moved that the RBHS P&amp;C approach the RGHS P&amp;C to write a joint letter to SINSW requesting information regarding the current plans and timeframes for the proposed upgrades to both schools, with copies to Matt Thistlethwaite, Marjorie O'Neill, and the Director, pending the outcome of the Estimates meeting mentioned.</p> <p><b>Seconded:</b> PB Motion was <b>carried</b>.</p> <ul style="list-style-type: none"> <li>• School Sustainability Grant: This is a Randwick Council grant for up to \$5K which closes on the 31 March. JBA is waiting to hear back from Council's Sustainability Officer regarding the possibility of the Council donating yellow bins for the Envirobank program to add to the six we already have available at the School. Once we've heard about this, we can look at an application.</li> <li>• AusIndustry STEM Grant: This is directed at student Science engagement and offers \$1.5-\$20K. It closes on 29 April.</li> </ul>	LB
8.3	<p><b>Game Changer Update (JBE)</b></p> <ul style="list-style-type: none"> <li>• JBE gave an update on progress with the P&amp;C-sponsored student recognition program Game Changers, including a brief overview for new parents. The program focuses on cross-curricular skills important to future work and personal success in four areas: Active Thinker, Critical Thinker, Creative Thinker, and Resilient Spirit. Teachers will be able to nominate students for recognition throughout the year, with prizes for Presentation Day. JBE is working with Nick Benson towards a launch at the beginning of Term 2. The School Wellbeing team will be meeting around the program later this term and the teacher pack and other materials are being finalised.</li> </ul>	
8.4	<p><b>Off-site social function</b></p> <ul style="list-style-type: none"> <li>• Given time constraints, this item was moved for discussion to the Fundraising Committee. Please email through ideas.</li> </ul>	JBA
8.5	<p><b>Trivia Night – tentative plans</b></p> <ul style="list-style-type: none"> <li>• Given time constraints, this item was also moved for discussion to the Fundraising Committee. Please email through ideas.</li> </ul>	JBA

8.6	<p><b>Facebook groups</b></p> <ul style="list-style-type: none"> <li>• LB reported that separate groups are now available for each grade from Year 7 to Year 12. There are links on the front page to request access for your year group. We hope these will provide a chance for parents to meet each other and get involved with the School.</li> </ul>	
9.0	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• P&amp;C Open Night video: LB expressed thanks to JBE for her initiative and hard work helping to create the P&amp;C video featured in the School’s virtual Open Night, as well as to LR for the prominent positioning of the video on the school website.</li> <li>• Vaping: In response to a question, LR noted that the police liaison officer is already booked to come in and speak to the various year groups about a range of issues, including vaping. LR will also forward some information we can send out to parents on request.</li> <li>• Facebook: Thanks and congratulations to LM for the new RBHS Facebook page. The variety of activities featured is great, and gives a good insight into the range of the school. LB is sharing information to year-specific groups on the P&amp;C page. It was suggested that teacher profiles be included for parents to get to know teachers, perhaps in conjunction with inviting one teacher to each monthly P&amp;C meeting to introduce themselves and talk about their subject.</li> <li>• Consent: Noting recent media attention to issues around sexuality and consent, there was a discussion regarding possible responses from the P&amp;C and School. When proactively making enquiries of the Department regarding their planned response, LR was initially informed they didn’t have one, but has since been contacted by them for suggestions. One possibility is a staff position, similar to the anti-racism contact officer (ARCO) already in each school but focusing on issues around sexual discrimination or misconduct. The School will need to follow any Departmental guidelines or plan of management in providing age-appropriate information through formal in-class education, but can inform the P&amp;C about opportunities for input should these arise. The P&amp;C could focus on equipping parents with education and support for discussing the issues involved with their own children, potentially in collaboration with RGHS.</li> </ul>	
10.0	<p><b>Close of meeting</b> Meeting closed at 9:00pm.</p> <p><b>Next meeting</b> is Tuesday 18<sup>th</sup> May 2021 at 7:00pm.</p>	