



Minutes

**Randwick Boys' High School Parents and Citizens Association
General Meeting
Tuesday 24 November 2020
7pm via Zoom**

Chair: Jason Bates

Item	Description	Action
1.0	<p>Attendance Online via Zoom: Helena Whalebone, Jacqueline Somosi, Jane Knowles, Janine Beck (JBE), Jason Bates (JBA), Karen Henderson, Lance Raskall, Laura Tamir, Leanne Bergan, Linda Nawava, Louise McNeil, Michelle Bradley, Ngaire Smith, Philip Booth, Suzy Forrester. In person: n/a. Quorum is 5 (fewer than 50 members): quorum present.</p>	
2.0	<p>Welcome Welcome to new financial members, observers and guests.</p>	
3.0	<p>Apologies Birgit Schickinger, Dacre England, Roger Whalebone, Walter McKenzie.</p>	
4.0	<p>Confirmation of Minutes (20 October 2020) Moved: Michelle Bradley Seconded: Leanne Bergan Two corrections: <ul style="list-style-type: none"> ● 7.2 School Plan 2021-2024 is still being completed. ● 7.3 Closing bank balance was \$27,167.43 Minutes were confirmed as amended.</p>	
5.0	<p>Business arising from previous meeting (20 October 2020)</p> <ul style="list-style-type: none"> ● Book packs: MB reported that these should have arrived today; she will email Cassandra in the School Office to check. The Orientation Day for 2021 Year 7 students will be held on 1 December, but we can't have the usual Parent Welcome evening due to COVID-19 restrictions. LB will send the P&C MailChimp sign-up link for parents to LR for school website. LB has set up a QR code for online payments and will distribute to Exec members to test that the link works. Parents paying online will receive a receipt to be taken to the Office for collection by students. Information on how to pay using the School's online system has already been distributed by the School. ● Acknowledgement of Country: see Motion 8.1.1 ● Rebel credit extension: We have until 31 March 2021 to use our existing credit. The online check out process should allow purchasers to nominate RBHS as their preferred school through a linked account, but JBA will check to confirm. 	

6.0	<p>Correspondence</p> <ul style="list-style-type: none"> • There hasn't been much correspondence in the last month, although a few emails were exchanged with a potential new Year 9 parent who was interested in attending. • We received an email from the Community Building Partnership Grant Program to inform us that our application for grandstands has been unsuccessful. This may be related to the upcoming work on the School, and we have been invited to reapply in future, so we may have another opportunity. Thanks to PB and LB for all of their work on the grant, and better luck next time! • We received an email from Randwick Council thanking us for support of a petition regarding the pedestrian crossing on Sturt Street near Patton Street. 	
7.0	<p>Reports</p>	
7.1	<p>President</p> <p>BS has sent apologies for this meeting. There was nothing of note to report not mentioned elsewhere.</p>	
7.2	<p>Principal/Deputy Principal</p> <p>LR presented the Principal's Report. Items noted were:</p> <ul style="list-style-type: none"> • HSC exams: These went well, with no major surprises in terms of format or questions. • Upgrade: There was a PRG meeting today. At present, the intention is to have the master planning stage through Treasury by the end of 2020 and start works in September 2021. There will be some refurbishing and reconfiguration as well as new facilities: e.g., Music is moving, Science is being refurbished and relocated to be in one area, and there will be a brand new kitchen. Discussions regarding a new hall are ongoing. According to guidelines, a school of our size is only entitled to either a hall or gym, but a combined facility is not sensible for our school. We have exams (which use the Hall) 15 of 41 weeks, and raise considerable revenue through the hire of the gym. It is hoped that by staging the work on the Hall last, the cost of refurbishment versus rebuilding will lead to a decision to allow for both. • Presentation Day: No audience is allowed, so this will be live streamed and recorded on Friday 11 December. Award recipients only will attend, with sports and academic awards combined. There will be no guest speakers and no morning tea. • Year 12 Graduation: This was held in the Quadrangle with families (80 students with two guests each) sitting socially distanced. Although we were disappointed not to be able to host our usual event, most feedback from parents and students has been extremely positive, with everyone grateful to be able to celebrate together as families. The event required registration as COVID Safe business – thanks to LB for her help with this. • Year 12 Formal: This was held at L'Aqua, Darling Harbour. The School received excellent feedback from the venue regarding the behaviour of our students and their guests. • Excursions and incursions: These are still on hold. • Parent meetings: Only essential, education-related parent meetings are allowed under the current COVID guidelines. • Staff selection panels: The English position panel will convene next week, and the History position panel is meeting on Friday. SF expressed interest in 	

	<p>assisting with the Science position panel in the new year.</p> <ul style="list-style-type: none"> ● New School Plan: Parent consultation is being sought on the new school strategic improvement plan. ● Instagram: LO is still investigating the practicalities of the School running its own Instagram account. ● School Leaders Day: The SRC leadership and newly elected Captain Vice-Captain and Prefects attended a leadership workshop in the School Hall on Thursday 19 November. Thanks to Ms Manjalzi and Mr Noreika for coordinating. ● Year 6 to 7 Transition: Thanks to Ms Betros, Mr Burke and Mr Noreika for their work on running these visits for our incoming 2021 Year 7 students. ● White Ribbon Day: Events were held last week with RGHS. The format is different this year due to COVID-19 restrictions, with the traditional community walk replaced by a small march with RBHS represented only by our School Captain. ● 2021 Year 7 Orientation Day: This will be held on Tuesday 1 December. Parents and carers will not be allowed on site due to COVID restrictions, so students will have to be dropped at the gate, and there will be no evening event for parents and guardians. Information regarding the P&C will be included on the website. ● Reports: These are currently being written and will be distributed with students. ● Thank you to all on the P&C. In particular, Birgit Schickinger, Laura Tamir, and Sarah Brill have been here six years and we're really grateful for their efforts. ● Work experience: All workplaces hosting our Year 10 students are required to have COVID Safe plans. Mr Dimopoulous says this is probably the highest uptake of the program for a long time. 	
<p>7.3</p>	<p>Treasurer</p> <p>LB presented the Treasurer's Report and bank statement.</p> <ul style="list-style-type: none"> ● The current balance is \$27,167.43 ● There were no transactions this month. One membership came in on Saturday but will be included next month. <p>MOTION 7.3.1: It was proposed that all P&C Office Bearers be listed as signatories on the P&C Cheque account, allowing any two Office Bearers to sign cheques as required.</p> <p>Moved: Philip Booth Seconded: Jane Knowles Motion was carried.</p> <ul style="list-style-type: none"> ● ACNC has been updated post AGM for change of Office Bearers. ● Financial reporting closes on 1 Mar each year with AGM in mid March, leaving little time to prepare reports and have them audited. It is proposed to change to a financial year or calendar year to allow more preparation time and to explore the options of an external auditor, if needed. Cassandra our School Admin Officer has kindly handled our audits. <p>MOTION 7.3.2: It was proposed that the P&C Financial Year be taken to run from January 1 to December 31, with an external auditor engaged to prepare an annual report at a cost of not more than \$500.</p> <p>Moved: Leanne Bergan Seconded: Jason Bates Motion was carried.</p>	

	<p>Acceptance of Reports Moved: Jason Bates Seconded: Suzy Forrester Reports were accepted.</p>	
8.0	Agenda items	
8.1	<p>Acknowledgement of Country (LB)</p> <ul style="list-style-type: none"> The proposed form of words is adopted from the Acknowledgement of Randwick Council created with the La Perouse Local Aboriginal Land Council. <p>MOTION 8.1.1: It was proposed that RBHS P&C adopts the following protocol as our Acknowledgement of Country for meetings and official functions: <i>'I would like to acknowledge that we are here today on the land of the Gadigal and Bidjigal peoples who traditionally occupied the Sydney coast. On behalf of Randwick Boys' High School P&C, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.'</i></p> <p>Moved: Leanne Bergan Seconded: Jason Bates Motion was carried.</p>	
8.2	<p>Presentation Day awards Funds for these were approved in September.</p>	
8.3	<p>Year 7 Parent / Carer Welcome Term 1 2021 Planning for this event will need to wait until further details regarding COVID restrictions are available next year. If it can be held, we will email out for donations of baked goods. There are Staff Development Days on Wednesday 27 and Thursday 28 January, with Years 7, 11 and 12 returning Friday 29 January and Years 8, 9, and 10 returning Monday 1 February.</p>	
8.4	<p>Recognition of parents and families who supported their sons through the challenges of COVID (JBA) On behalf of the P&C, JBA expressed a huge thank you to Lance and his team, as well as to the parents who have helped the boys through this year. We will all keep our fingers crossed for a better 2021. We have a lot to look forward to.</p>	
8.5	<p>Fundraising suggestions</p> <ul style="list-style-type: none"> Walter McKenzie has sent through a great list of suggestions in response to the call for ideas. It would be useful to have a fundraising/social committee to run more events for parents to meet each other. This could include activities by year group as well as general events. All the current guidelines from the Department run until the end of Term 4, but the potential for change in the COVID situation makes it difficult to plan events in the new year until closer to the time. In the meantime, we can look out for venues offering deals for events for parents. LB will prepare a motion regarding a social/fundraising subcommittee to present to the next meeting and place a call for expressions of interest in the Newsletter. There was discussion about the use of video as part of our outreach to parents. HW shared a video demonstrating how to log in to RBHS Sentral portal. LB is preparing a video with RGHS to encourage parent involvement; RBHS could do something similar. These videos could also be a way of communicating updates on projects. 	

9.0	<p>General Business</p> <ul style="list-style-type: none"> • JBE mentioned a family starting in Year 8 next year asking about IT availability at the School. LR confirmed that there will be no more “computer rooms” following the upgrade, with all rooms designated “general learning spaces” and given access to a trolley with 30 laptops. The School is currently waiting on delivery of a COVID-delayed order of 90 Chromebooks and 30 laptops which we hope to receive by the end of the year. Some staff desktops may be replaced this year through Technology For Learning funding, but this will be used for laptops in future. 	
10.0	<p>Close of meeting Meeting closed at 8:16pm with thanks to all and best wishes for the holidays.</p> <p>Next meeting is Tuesday 16 February 2021 at 7:00pm via Zoom unless otherwise advised.</p>	