



## Minutes

**Randwick Boys' High School Parents and Citizens Association**  
**General Meeting**  
**Tuesday 16 June 2020**  
**7pm via Zoom**

**Chair: Birgit Schickinger**

Item	Description	Action
1.0	<p><b>Attendance</b>  <b>Online</b> via Zoom: Annalese Bolton, Emma Digan, Helena Whalebone, Janine Beck (JBE), Jason Bates (JBA), Julie Smith, Karen Henderson, Lance Raskall, Laura Tamir, Leanne Bergan, Linda Nawava, Louise McNeil, Lyn Swinbourne, Ngaire Smith, Philip Booth, Roger Whalebone, Sarah Brill, Suzy Forrester.  <b>In person:</b> n/a.  <b>Quorum</b> is 5 (less than 50 members): quorum <b>present</b>.</p>	
2.0	<p><b>Welcome</b>  Welcome to new financial members, observers and guests.</p>	
3.0	<p><b>Apologies</b>  Caroline Windsor, Dacre England, Jane Knowles, Michelle Bradley</p>	
4.0	<p><b>Confirmation of Minutes (February 2020)</b>  <b>Moved:</b> Roger Whalebone  <b>Seconded:</b> Helena Whalebone  Minutes were <b>confirmed</b>.</p>	
5.0	<p><b>Business arising from previous meeting (February 2020)</b></p> <ul style="list-style-type: none"> <li>● LB will move Motion 8.3 (on notice) regarding funds for the SRC morning tea for staff discussed at the last meeting. <span style="float: right;">LB</span></li> <li>● LR still seeking access to minutes taken during the Minister's visit to the school taken by Marjorie O'Neill's staff member. <span style="float: right;">LR</span></li> <li>● BS has been in touch with Ms Payne regarding the P&amp;C's contribution to the purchase of cameras for the English department. The purchase has been delayed due to COVID-19 but is back underway. <span style="float: right;">BS, LB, Ms Payne</span></li> </ul>	
6.0	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>● A few emails regarding membership.</li> </ul>	
7.0	<p><b>Reports</b></p>	
7.1	<p><b>President</b>  BS presented the President's Report. Items noted were:</p> <ul style="list-style-type: none"> <li>● Applications have been submitted for two grants: <ul style="list-style-type: none"> <li>○ <i>Community Building Partnership Grant:</i> PB and LB (in collaboration with LR) submitted an application for \$50,000 for grandstand seating for the oval. This amount includes two 40-person stands with sunroofs and</li> </ul> </li> </ul>	

	<p>wheelchair accommodation and includes installation. A decision is due in October or November.</p> <ul style="list-style-type: none"> <li>o <i>Sydney Water Community Grants</i>: LB and JBA (in consultation with LR) submitted an application under the digital innovation category for funds for four cutting-edge iPads with smart pencils and keyboards to provide capability in augmented reality and VR. The outcome will be announced in August.</li> <li>● Planning is finally underway for both RBHS and RGHS. LR will discuss this further in his report.</li> </ul>	
<p><b>7.2</b></p>	<p><b><i>Principal/Deputy Principal</i></b></p> <p>LR presented the Principal's Report. Items noted were:</p> <ul style="list-style-type: none"> <li>● On the whole, staff and students coped well with the transition to home learning at very short notice and are to be congratulated. Most feedback has been positive, and that which wasn't has been addressed.</li> <li>● The School has prioritised maintaining as normal a schedule as possible for Year 12 students, and have received good feedback from the boys. At this stage, it looks as though the graduation and formal will go ahead at the end of Term 3. <ul style="list-style-type: none"> <li>o As the parent of a Year 12 student, LT expressed gratitude to LR and the staff for their efforts in this regard.</li> </ul> </li> <li>● Reports will go out later this semester. Year 7 will receive a tick-a-box style report this semester, and another with comments next semester once they have had more face-to-face time at school.</li> <li>● There have been two additional walkarounds with new staff at SINSW. There is a new reference group to provide advice regarding the planning of the project. LR, Nick Frougas and BS are representing RBHS, along with three representatives from RGHS, the Director and SINSW. Committee members have had to sign confidentiality agreements. There may be some shared facilities between the schools. <ul style="list-style-type: none"> <li>o In response to questions, LR noted that there are no dates for the commencement of works as yet, but it is unlikely to be as soon as during this year's HSC exams. LR is also happy to discuss works that the P&amp;C can support to address concerns falling outside SINSW's remit in the School.</li> </ul> </li> <li>● Three staff will be leaving at the end of term. Funding for Leah Pappin's position as Head Teacher Wellbeing has been abolished. She will be taking some leave and then teaching elsewhere. The School will look to establish an unpaid wellbeing coordinator position. Daisy Douglas will be moving to North Sydney Boys' High School as Head Teacher Learning and Teaching. Rebecca Wellington is leaving to retrain as a School Counsellor. <ul style="list-style-type: none"> <li>o JBA, PB, and JS are willing to be contacted regarding representing the P&amp;C on selection panels for a replacement History teacher.</li> </ul> </li> <li>● Grade sport will go ahead from Week 1 of next term with a modified season of 7 weeks then finals. Summer trials will be held at the end of Term 3.</li> <li>● Breakfast Club will be operating again as soon as COVID-19 restrictions are eased.</li> <li>● We are waiting to hear when the Duke of Edinburgh scheme will restart.</li> <li>● There has been conflicting advice regarding COVID-19 restrictions on band rehearsals, so this is being followed up.</li> <li>● The Parent-Teacher nights have been postponed pending further developments in the COVID-19 situation.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The bus will be delivered on Thursday 18 June. Works on the planned undercover parking area have been delayed due to COVID-19, so temporary arrangements will be made. One member of staff currently has the required licence, and others will receive training as this becomes possible.</li> <li>• 90 out-of-area places have been offered for 2021.</li> <li>• NAPLAN and the half-yearly exams have been cancelled.</li> <li>• The Athletics Carnival has been postponed pending further developments.</li> <li>• The High Potential and Gifted Program exam took place last Saturday. LM hosted two Zoom sessions for interested parents in lieu of the regular information evening.</li> <li>• The Show will not go ahead for the first time in thirty years due to COVID-19 restrictions.</li> <li>• LR thanked the P&amp;C for supporting the Meet the Teacher and Open Night events.</li> <li>• Year 7 camp went ahead just before the COVID-19 restrictions were introduced.</li> <li>• LR thanked LB, JBE, PB and BS for their hard work on the grant submissions.</li> </ul>	
<b>7.3</b>	<p><b>Treasurer</b> LB presented the Treasurer’s Report and bank statement.</p> <ul style="list-style-type: none"> <li>• The current balance is \$41,544.37.</li> <li>• There are still several items to go through the books, both deposits (parent voluntary contributions, book packs) and outgoings (contribution to the bus).</li> <li>• There was discussion regarding the Trivia Night fundraiser. This seems unlikely to go ahead under the current COVID-19 circumstances, particularly as many of the local small businesses we rely on to donate prizes are facing financial hardship. Several alternatives were proposed, including a social event including a silent auction later in the year, possibly at a local venue. JBA has a contact who may act as MC (without requiring a deposit) if Trivia goes ahead. Further discussion will be conducted via email for those interested, and a proposal brought to the August meeting.</li> </ul>	<p>LB</p> <p>All members</p>
<b>8.0</b>	<b>Agenda items</b>	
<b>8.1</b>	<p><b>MOTION 1:</b> BS moved that the P&amp;C formally recognises and thanks the school Executive, teachers and staff for their extraordinary efforts during the COVID-19 pandemic. <b>Seconded:</b> LB Motion was <b>carried</b>.</p>	
<b>8.2</b>	<p><b>MOTION 2:</b> BS moved that the P&amp;C hold the 2020 AGM on Tuesday 18th August. <b>MOTION 2a:</b> BS moved that the meeting be held in person at Randwick Boys’ High School subject to COVID-19 restrictions being lifted. <b>MOTION 2b:</b> BS moved that in the event COVID-19 restrictions are still in place, the P&amp;C will source an alternative cost-free venue. <b>MOTION 2c:</b> BS moved that in the event COVID-19 restrictions are still in place and an alternative cost-free venue cannot be sourced, a Zoom meeting will be held with anonymous voting made available to members. <b>Seconded:</b> LB Members were assured that, should it be necessary to meet remotely, Zoom provides facilities for anonymous voting in which no-one—including the host—sees anything other than final counts. Motion was <b>carried</b>.</p>	<p>P&amp;C Exec, LR/LM</p>

8.3	<p><b>MOTION 3:</b> LB moved that the P&amp;C contribute \$350 towards an SRC-hosted thank you morning tea for teachers &amp; staff.</p> <p><b>Seconded:</b> BS</p> <p>This had been discussed in the previous meeting.</p> <p>Motion was <b>carried</b>.</p>	LB
8.4	<p><b>MOTION 4:</b> LB moved that the P&amp;C approve an interim budget of up to \$500 for operating costs until a formal budget is adopted. Note: as per current procedure, bank statements will be tabled at each meeting.</p> <p>MOTION AMENDED: BS noted that our insurance is due before the next meeting, so the motion was amended to \$1500 to include this expense.</p> <p><b>Seconded:</b> BS</p> <p><b>Amended</b> motion was <b>carried</b>.</p>	
9.0	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>● BS confirmed for LR that P&amp;C contribution to the bus would be \$30,000. This total includes \$15,000 originally intended for air-conditioning in the Library, plus the additional contributions agreed to last year.</li> <li>● The Breakfast Club is currently unable to operate due to food preparation restrictions, but will reopen as soon as possible. BS invited LR to approach the P&amp;C again should further funding support be required.</li> <li>● JBA enquired regarding school priorities which could be a focus for future fundraising. JB to liaise with LR regarding possible contacts to obtain additional quotes on required works.</li> <li>● JBE raised the status of the proposed student recognition program. JBE to liaise with LR regarding a possible replacement for Leah Pappin as Staff contact and what parts of the program may still be feasible given the current circumstances.</li> </ul>	<p>BS, LB, LR</p> <p>BS, JBA, LR</p> <p>JBE, LR</p>
10.0	<p><b>Close of meeting</b></p> <p>Meeting closed at 8:18pm.</p> <p><b>Next meeting</b> is Tuesday 18th August 2020 at 7:00pm.</p>	