



## Minutes

**Randwick Boys' High School Parents and Citizens Association**  
**General Meeting**  
**Tuesday 15 September 2020**  
**Following AGM at 7pm via Zoom**

**Chair: Birgit Schickinger**

Item	Description	Action
1.0	<b>Attendance</b> <b>Online</b> via Zoom: Dacre England, Helena Whalebone, Jacqueline Fredman, Janine Beck (JBE), Jason Bates (JBA), Julie Smith, Karen Henderson, Lance Raskall, Laura Tamir, Leanne Bergan, Linda Nawava, Louise McNeil, Lyn Swinbourne, Michelle Bradley, Ngaire Smith, Sarah Brill, Suzy Forrester. <b>In person:</b> n/a. <b>Quorum</b> is 5 (fewer than 50 members): quorum <b>present</b> .	
2.0	<b>Welcome</b> Welcome to new financial members, observers and guests.	
3.0	<b>Apologies</b> Jane Knowles, Roger Whalebone, Sophia Kapalos.	
4.0	<b>Confirmation of Minutes (18<sup>th</sup> August 2020)</b> <b>Moved:</b> Michelle Bradley <b>Seconded:</b> Jason Bates Minutes were <b>confirmed</b> .	
5.0	<b>Business arising from previous meeting (February 2020)</b> <ul style="list-style-type: none"> <li>• Staff thank you vouchers – World Teachers' Day (JBE): Café MacKenzie and Calipress at Newmarket were chosen in conjunction with LR. Thanks to JBE who has prepared thank you cards to accompany the vouchers. They will be given to all teachers and administrative staff (~70 staff in total).</li> <li>• Book packs (MB): 128 of 185 sold this year, leaving 57 packs. Boys get rulers in welcome pack from School, so won't order these. There are around 120 Year 7 students on the books for next year similar to this year, so MB will liaise with WINC to order new 130 packs.</li> <li>• Garden Committee – arborist visit 25-26 August (PB): LR passed on our request to have PB present at this visit to represent the Garden Committee, but the Department refused as this is not usual practice. The arborist inspected all the trees on the School campus (100+). No report on any findings has been received as yet.</li> </ul>	MB
6.0	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Member correspondence: signing up for mailing list.</li> <li>• International Teachers' Day: correspondence regarding gift vouchers.</li> <li>• Rebel Sport account update: This usually raises about \$600 over the year,</li> </ul>	

	<p>which has been used to purchase auction items for fundraising at Trivia Nights. LB will include a small notice regarding the program in the P&amp;C page for the School Newsletter as a reminder to parents/carers to mention the School when making purchases.</p> <ul style="list-style-type: none"> <li>• Fundraising: Email regarding what other schools are doing for fundraising, including online trivia night and online silent auction.</li> <li>• P&amp;C Federation and Australian Charity Register: Emails relating to submission of reports after AGM.</li> </ul>	
<b>7.0</b>	<b>Reports</b>	
<b>7.1</b>	<p><b>President</b></p> <p>BS presented the President's Report.</p> <ul style="list-style-type: none"> <li>• It has been very quiet since last meeting.</li> <li>• Thanks to LB and JBE for organising the vouchers and thank you cards for International Teachers' Day in line with LR's recommendation. We were pleased to be splitting the vouchers between two local businesses – both owners were very appreciative of the support.</li> <li>• COVID-19 badges have been made for Year 12 students as a keepsake. BS read about another school doing something similar and thought it would be a good way to recognise Year 12 for getting through this year. They will be distributed before the boys leave school.</li> <li>• There was another PRG with the Department. Due to confidentiality agreement, BS can't give details. There will likely be another in the next week, but will leave LR to discuss this.</li> </ul>	
<b>7.2</b>	<p><b>Principal/Deputy Principal</b></p> <p>LR presented the Principal's Report. Items noted were:</p> <ul style="list-style-type: none"> <li>• Upgrade: There have been visits from the arborist, architects, water and power specialists, and building compliance and disability access. The Department will not allow JBA to join the PRG as a second parent representative – only allowed one member (BS as President). Things seem to be moving quite quickly and the aim at present is to put something to Treasury before the end of the year. The School is continuing to put forward our priorities and the architects seem to be taking this on board.</li> <li>• Year 10 work experience: Planning for this is going ahead as usual. Students just need to ensure employers have COVID-19 site plans in place.</li> <li>• Year 8 and 10 electives: Students have submitted their preferences. Timetabling lines are now being generated based on these preferences, meaning a higher percentage will get their choices than if the lines were generated first as they are at some other schools. Students will find out which classes they have been allocated to next year. There is a brief window for movement early next year.</li> <li>• Year 7, 8, 9 parent-teacher interviews: The School has received mostly positive feedback about these. Some struggled with getting on to the platform, but those familiar with it found it straightforward. The few issues that came up will be addressed if online meetings are used again.</li> <li>• Sport: New restrictions for sport have started. Year 11 and 12 students can leave on Wednesday afternoons to fulfil their sport requirement at home. Some Year 7-10 students are bringing notes seeking release for other appointments on Wednesday afternoons, which can be approved by the</li> </ul>	

	<p>School. Summer sport trials should be being run now but can't be as activities are restricted to individual year groups. We are hoping restrictions will ease next term to allow trials to go ahead.</p> <ul style="list-style-type: none"> <li>• Year 12 Graduation and Formal: There have been some changes to the guidelines for end-of-year events for Year 12 students. LT/BS to ring Sarah Mitchell's office to clarify guidelines for formals as reported in the media. LR will follow up with Department.</li> <li>• Excursions and incursions: These are still banned.</li> <li>• Year 12 trials: These have happened and went well.</li> <li>• Presentation Day: This is currently being planned as normal but will depend on the COVID-19 situation at the end of the year.</li> <li>• Reports: These have been issued. Please contact the School if you have not received your son's report.</li> <li>• New school plan 2021-2024. The Department requires all schools to have a School Plan covering this period. This will need parent and community consultation; LR will be approaching the P&amp;C for our input. The plan is to be published by the end of Term 1, 2021.</li> <li>• New draft behaviour strategy: The Department is looking at implementing a new strategy from Day 1 of next year. There are some big changes around the suspension policy. Currently, a long suspension is 5-20 days, which can be implemented after two short suspensions (1-4 days), or for a major breach. The proposed changes would limit a long suspension to 10 days, and take away Principal discretion to suspend without consultation with the Director for a third suspension within a year. There is also a proposal for in-school suspension which would impact on teacher time for planning and senior student interaction. LR will share draft document to BS for sharing via mailout. LR notes that every school in our area is against changes. The reasoning of the Department in making changes is not clear. The proposal was put out through "Telethon Kids" who have written a 250-page submission which has been summarised to a 7-page document with a very short consultation period (until the last day of this term).</li> <li>• Instagram discussion: The Department does support Schools (not P&amp;Cs) to have these. LR has spoken to other schools who have had positive experiences. LR and LO would likely be administrators on any school account and are currently looking into it.</li> </ul>	<p>BS, LT, LR</p> <p>LR, BS</p>
<b>7.3</b>	<p><b>Treasurer</b></p> <p>LB spoke to the tabled Treasurer's Report and bank statement.</p> <ul style="list-style-type: none"> <li>• The current balance (as at 11 September 2020) is \$27,847.56</li> <li>• Income: Book pack revenue from December 2019; memberships</li> <li>• Outgoings: Zoom subscription; teacher vouchers</li> </ul>	
<b>8.0</b>	<p><b>Agenda items</b></p>	
<b>8.1</b>	<p><b>Year 12 keepsake badges (LB)</b></p> <p><b>MOTION 1:</b> LB moved that the P&amp;C contribute \$100 to the cost of production of keepsake badges for Year 12 students.</p> <p><b>Seconded:</b> SF</p> <p>Motion was <b>carried</b>.</p>	
<b>8.2</b>	<p><b>Adoption of 2020 forecast budget (LB)</b></p> <p><b>MOTION 1:</b> LB moved that the tabled 2020 forecast budget be adopted.</p>	

	<p><b>Seconded:</b> SF</p> <ul style="list-style-type: none"> <li>Prepared by the Treasurer in accordance with P&amp;C Federation guidelines.</li> <li>JBE: Decision made in consultation with Nick Benson and LR that GameChangers will launch in 2021 to allow time for staff training.</li> <li>Expenditure on garden will not be made until upgrade plans are clear.</li> </ul> <p>Motion was <b>carried</b>.</p>	
<b>8.3</b>	<p><b>Contribution towards Year 12 end-of-year celebrations (BS)</b></p> <p><b>MOTION 1:</b> BS moved that the P&amp;C contribute up to \$600 towards the cost of end-of-year celebrations for Year 12.</p> <p><b>Seconded:</b> PB</p> <ul style="list-style-type: none"> <li>The Year 12 students have been severely limited in their fundraising opportunities due to COVID-19 restrictions. These funds will contribute to a gift to the School, Principal, Deputy Principal, and Year Advisor as well as other small gifts for each faculty and decorations.</li> </ul> <p>Motion was <b>carried</b>.</p>	
<b>9.0</b>	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>Heart Foundation grant (LB): This is a \$10,000 grant supporting people being physically active in a chosen group or community. LB will forward to Mr Noreike in Sports Faculty for suggestions.</li> <li>Other grants: LB and PB to prepare application for funding for Non-Profit Training session on grant writing from Volunteering Association.</li> <li>Cameras for staff for Zoom meetings (PB): Several teachers were not on camera during parent-teacher interviews. If these aren't available on school computers for teachers, perhaps the P&amp;C could consider contributing to these? LR noted that the desktop computers in the Staff room and individual classrooms don't have cameras. However, the School has just ordered 90 new laptops, which would be available for teachers if they wished.</li> </ul>	<p>LB</p> <p>LB, PB</p>
<b>10.0</b>	<p><b>Close of meeting</b></p> <p>Meeting closed at 8:20pm.</p> <p><b>Next meeting</b> is Tuesday 20<sup>th</sup> October 2020 at 7:00pm.</p>	