



**Randwick Boys' High School
P&C Meeting Minutes
Tuesday 18 June 2019**

Chair: Michelle Bradley

1. Attendance:

Birgit Schickinger	Kumiko Tarumi	Mandy Gibbens	Rachel Daly
Dacre England	Laura Tamir	Mary Jo Rigotti	Sarah Brill
Emma Digan	Leanne Bergan	Michelle Bradley	Suzy Forrester
Jane Knowles	Louise McNeil	Ngairé Smith	
Janine Beck	Lyn Swinbourne	Nicola French	

2. Welcome to new financial members, observers and guests.

3. Apologies: Adriana Skleparis, Alison Bell, Caroline Windsor, Helena Whalebone, Kate Bice, Lance Raskall, Roger Whalebone

4. Determination of quorum: Quorum reached (quorum is 5 if under 50 members and 11 if over 50 members).

5. Guest speakers: Nick Frougas and Amir Matin spoke regarding the use of Sentral for online booking of Parent-Teacher Night interviews for the first time this year. Family access keys for the Sentral have been generated and hardcopy set-up instructions including the keys are being sent home with students. Information on the booking process will also be published in the newsletter for the next three weeks. Letters for Years 7, 11, and 12 were sent home today in advance of July 2, while those for Years 8, 9, and 10 will go out before their interviews on 6 August. Interviews are available 4:30-7:00pm in 4-minute intervals, with teachers able to allocate themselves a break period. Booking sessions within Sentral last 10 minutes. As the system automatically lists all teachers for a given student, the possibility of indicating that an interview with a particular teacher is not required will be investigated. In response to a question, Ms McNeil noted that teachers will do their best to run on time and prioritise parents with appointments on the night, while parents can assist by keeping to their allocated time and arranging to call a teacher the following day instead if they are running late. There are two versions of the Sentral parent portal active as of today, both of which are accessible once logged in. Thanks were expressed to Nick and Amir for their hard work in setting this up.

6. Confirmation of the Minutes for May 2019: (M-JR, LB)

Minutes confirmed.

7. Business arising from May 2019 Minutes:

- Governance documents: BS has contacted the P&C Federation to request guidance on incorporating changes in the Privacy Act in relation to cyber-safety into the RBHS P&C Code of Conduct. They advised that this is up to individual P&C's, so we have included a statement that cyberdata will be kept confidential at all times. All documents including amendments as per last meeting have now been signed by BS and LR and uploaded to the RBHS website.
- Invitation to Dr Marjorie O'Neill, MP: Dr O'Neill was unable to attend tonight's meeting as Parliament is sitting, but has accepted the invitation to attend the August meeting.
- Trivia night: The letter to local businesses regarding sponsorship has been printed and copies are available for distribution.
- Breakfast Club: LM reported that this has not yet started.

8. Correspondence:

- A parent emailed wishing to make a donation towards the Breakfast Club. The amount has been deposited into the P&C account. This parent has also asked whether the P&C would be interested in My Organic School, a social enterprise which facilitates the set-up of parent-run organic veggie box groups. This could be added to the agenda for next meeting.
- Mandy Gibbens has emailed a copy of the minutes of the meeting with SINSW at RGHS.

9. Reports

President's Report

The sponsorship request letter for Trivia Night has been prepared and is available for distribution.

The P&C executive (BS, MB, SB, LB, SF) met with Marjorie O'Neill, MP, at her office. MO was interested to hear if we had received any news about the outcome of the co-ed consultation, and shared some ideas on how best to proceed. She recommended writing letters to the new Minister, ensuring they are personalised to require an individualised response. MO asked for feedback from us on a motion she had prepared calling on the Minister to keep the commitment to announce the decision by the middle of the year. She was more interested in clarity of process, where we were more interested in a clear decision. MO was happy to amend this, but not sure whether it's been moved yet. MG found no mention in *Hansard*, suggesting it has not been brought forward yet.

BS attended a "walk-through" with SINSW at RBHS, as did MG at RGHS. Parent representatives were only included at the request of the P&Cs, and only one at each school. The RBHS walk-through included Mark Barraket, LR, BS, and two representatives from SINSW. This matter will be discussed further by LM, but there is no further information regarding the extent or timing of the proposed works to report.

Principal's Report

LM presented the Principal's Report in LR's absence. The following items from the tabled report were noted:

- The meeting with SINSW was frustrating in that no new information was shared or questions answered. Dean Slattery from the Assets Management Unit was expected to attend but did not, and the other representatives said nothing decisive could be done in his absence. No information about the outcome of the community consultation was provided (whether they have it or not), and no scope or timeline was provided. The SINSW representatives said they were still in discussions with UNSW, but that the university was delaying the process. The idea of a multi-purpose hall was mentioned, as a "community access" feature is required. The works are no longer being described as a "major upgrade", and the publicity around the \$3.4 million figure (\$1.7 million for each school) is being played down as only appearing on the ex-local member's campaign website. BS received an email from MO today that the new capital works budget released today, now lists ours as "minor works" with no amount allocated. MO wants to meet with us to discuss further action. There had been discussions earlier around the possibility of a knock-down and rebuild, as well as publicity around a major upgrade. Katie Joiner, Director of SINSW, said it's all a value-for-cost issue. Will knock down if cheaper than extending or refurbishing, but kept stressing ours was never a "growth upgrade", now something like a functional upgrade. Most upgrades announced in last year's budget mention addressing enrolment growth, where ours mentions a community upgrade. SINSW argue there is still capacity here, despite growth upgrades to two major feeder schools. MO's advice was to get parents to write straight to Minister. Lobbying from parents considered more powerful and prudent – could mention on P&C page in newsletter. Could link to a Google Drive document with tips and examples to build-your-own email. RW government limited due to light rail and SCG upgrades. Point of meeting was pretty much we need outcome of community consultation, but want to move when outcome announced, so please give wishlist. Disappointing news, but please make sure your voices are heard.
- The half-yearly exams finish this week.
- The Sentral online booking system for Parent-Teacher Nights has had a couple of hiccups, but is now ready.
- The 2020 Gifted and Talented exams were held on the weekend, including for current Year 7, 8 and 9 students seeking entrance.
- The Years 9-12 History and ski excursion begins tomorrow, with 57 students participating.
- As a well-being initiative, yoga classes are being held for staff members and Year 12 students on Friday afternoons from 3:30-4:40pm at a cost of \$5 per session. The numbers are small but growing.
- There will be a staff well-being event next Thursday with Michael McQueen, a social researcher and digital futurist. This is the second part in our future-focused learning session, providing staff with training on how to more explicitly build 21st century skills into their teaching.
- RBHS is currently hosting 90 Year 4 students from Clovelly Primary School for a science project once a week for the next four weeks.
- The Year 10 K class will be teaching Year 6 students from Rainbow Street Primary about circuits on Fridays.
- The Show will be performing in Week 1 of Term 3. Tickets are available through Ticketek.

- A Year 10 film has been chosen for screening at the Bryan Brown Theatre on Friday night. The students will be attending with a group of staff, and will meet Bryan Brown.
- The *2040* excursion was seen as particularly positive, as the film aims to reframe conversations about future challenges, moving away from doom and gloom towards a more productive approach.
- BS noted that the Year 9 and 10 English Portfolio Day was very worthwhile. Principals from five local primary schools are involved, as well as members of staff and parent volunteers. The boys prepare a portfolio of work and get feedback on it from the interview panel. The aim of the process is to get the students to reflect on their own achievements, with the first question always being: which piece are you most proud of? LM expressed thanks to the parent volunteers who participated.

Treasurer's Report

LB presented the most recent bank statement. Noted were further income from the Federal Election BBQ following an EFT deposit, and a \$200 donation towards the Breakfast Club. As agreed, \$500 has been donated to The Show and \$1200 to the RBHS Breakfast Club.

The current bank balance is \$28,933.86.

10. Agenda Items:

Trivia Night

There is only one ordinary meeting remaining between now and the Trivia Night. LB has set up Try Booking with three options: sit me with my year group, I'd like to organise a table of 10 (email details to P&C), and just buy a ticket. LB can use the system to join bookings together if requested or needed. The system also shows how many spaces are left on each table, letting us see if we need to reach out to a particular year group. Rocketboy will cook pizzas on the premises on the night, with a share of proceeds going to the school. The pizzas can be pre-ordered through Try Booking. The MC is from Time for Trivia. SB has been growing succulents for table decorations which can be purchased at the end of the night. Jars with labels removed (particularly larger jars) are very welcome. We are trying to be more eco-friendly with the decorations, so are avoiding balloons – ideas for alternatives are also welcome. Help is needed with auction items; please use copies of the prepared letter (also available as an email) to approach local businesses. LB will set up a Google doc to enter the names of businesses which have been approached to avoid multiple requests. Tickets are \$25, the same as last year.

Book Packs

BS noted that Adriana Skleparis has very capably organised book packs through Office Max as a P&C fundraiser in previous years, for which we're very grateful, but that we need a new volunteer to coordinate this process. Contact details for Office Max as well as itemised details of previous packs are available. Preparation will involve checking subject requirements with the school to ensure the exercise book lists are up-to-date and adding any extra stationery items. Any unneeded books can be donated to the school. About 185 were packs were ordered last year, with very few left, yielding a profit of around \$3,000. The packs need to be ready by early

December for Orientation Days. The coordinator will also have to check to ensure that the contents of the packs are correct when they arrive as there have been some issues in the past. MB volunteered.

Bunnings BBQ

After some discussion, it was decided that we will run a weekend BBQ at Bunnings. Mascot Bunnings is closing at the end of the month, and Eastgardens is not well-positioned, but the location at Alexandria is good. LB will contact the Events Manager at Alexandria to book a slot and set up a Google doc including both SRC/student and parent volunteers as previously.

With regard to BBQs, BS also noted that the end-of-year BBQ held during school lunchtime for staff and students only was very rewarding. Drinks and 50c icy-poles are sold but the food is free. The event is not designed as a fundraiser, but is very worthwhile.

11. General Business:

- BS has been contacted by the Eastern Suburbs P&C Alliance. We have previously voted about whether to join or not. At the time, the CLOSE EAST discussion was very focussed on a new school in Bondi Junction, which didn't seem particularly relevant to us. Linda Monteiro-Wallace, former RGHS P&C President, has taken over, and is reaching out to all P&Cs in the area (primary and secondary). They plan to meet (semi-) regularly, with the next meeting is next Wednesday, 26 June, at 7pm at the Charing Cross Hotel. If anyone would like to go and report back, please do.
- MB noted previous discussions regarding inviting a representative of the P&C Federation to attend a RBHS P&C meeting. Since we hosted a representative last October, we have incorporated and developed our governance pack. However, there are limited opportunities due to the upcoming Trivia Night and existing invitations to other guests. Are the members generally interested in a visit?

Motion 1: That Steve Carpenter of the NSW P&C Federation be invited to attend a RBHS P&C ordinary meeting. (LT, NS)

Motion deferred pending further information.

LT spoke enthusiastically regarding a P&C meeting at RGHS attended by Steve Carpenter. LT described him as sitting through the meeting, interjecting in a positive way where he felt necessary to provide guidance on running the meeting. He also went through the executive positions and answered questions after the meeting.

Given the constraints on time at meetings (the September meeting currently being the only meeting available for an external speaker), it was felt that a clearer indication of the likely form and outcomes of the visit would be needed. It was pointed out that both RGHS and Rainbow Street had particular issues they wished to have addressed when inviting a P&C representative to their respective meetings. Is the purpose of the currently proposed visit to obtain feedback on some aspect of the current functioning of our P&C, and, if so, which aspect(s) and what form would the feedback take? Would we anticipate changes to any of our procedures or documents as a result? Previous contact with the P&C Federation suggests

their approach is generally non-prescriptive outside the minimum required documents. Alternatively, is the visit more about an overview of the running of P&C associations generally (noting that information on roles and meeting procedure is already available online)?

LT volunteered to email Steve Carpenter to request an outline of the purpose and process of such a visit for consideration at the next meeting.

- In response to a question regarding any updates on the mini-bus purchase, LM undertook to follow up with LR.

12. Next Ordinary Meeting

Tuesday 20 August 2019, 7.00pm

13. Meeting closed: 8.00pm

P & C Meeting

Tuesday 18th June, 2019

2 ½ weeks left of school!

1. Upgrade update. Schools Infrastructure toured RBHS and RGHS on Wednesday 5th June, with Birgit. Lance was very frustrated by the lack of information and clarity that the meeting provided. The details of the upgrade are still very much up in the air.
2. Half Yearly exams conclude this week with year 7. Reports given out at the Year 7, 11, 12 Parent Teacher Night on Tuesday 2 July, from 4.30pm – 7:00pm. First year for our online booking system. Parents will find instructions in this newsletter and boys sent home with letters reminding parents how to access the parent portal and use their Sentral key to access the booking site.
3. 2020 Gifted and Talented placement test was conducted last Saturday. 75 year 6 applicants and 15 from current students across Years 7, 8 and 9. Went smoothly despite the cool morning.
4. Annual History/Ski Excursion tomorrow until Friday. Students will visit the War Memorial, Institute of Sport and enjoy time on the snow, either skiing or snowboarding. 57 students from Years 9-12 are attending. Bus leaves at 5:30am tomorrow! By all accounts the weather is looking great for skiing.
5. Wellbeing initiative – yoga offered to Year 11 and 12 students anteachers on Friday afternoon from 3:30-4:30. Support students in managing wellbeing and stress management during their senior years. Well supported.
6. Twilight session for Staff Development Day on Thursday 27 June. The theme is Staff Wellbeing with guest presenter, Emal Niazi, reflecting the school and DoE commitment to improving and maintaining staff wellbeing. The second session will be part two in the school's future focused learning initiative, Teaching for Tomorrow, a series of digital presentations by social researcher and trend forecaster, Michael McQueen, inspiring teachers with insights into the skills and capabilities that students will need to thrive in a world of rapid technological and social change.

7. Enhancing primary links – STEM project with Year 4 at Clovelly PS; Electrical circuits with Year 6 at Rainbow Street PS and Year 10 Science.
8. Year 10 Film – chosen to be viewed at Brian Brown Theatre. Friday this week will see a film made by a group of Year 10 students shown at the Brian Brown Theatre in Bankstown. The environmental film was chosen from a huge number of entries and we are excited to join the students, their families and Brian Brown himself to view the chosen films. Well done to Mr Kassab and all students involved.
9. School Show rehearsals are hotting up. 23/24 July (matinee/evening and evening) at NIDA.

Excursions:

Since the last meeting:

- Year 11 Physics to UNSW 23rd May
- North West Zone Cross Country – 24th May
- Year 12 Physics to UNSW – 28th May
- Year 10 Experience UNSW Science Day – 29th May
- Year 12 HSC and Careers Expo – 30th May
- Reconciliation Week – Morning Tea – 30th May
- Sydney Symphony Orchestra Concert – 30th May – staff and students
- Athletics Carnival 31st May
- Year 9 and 11 ESS Ritz Theatre excursion to see 2040 – 4th June
- Sydney Symphony Orchestra Concert – 6th June
- Debating excursion vs Rose Bay – 6th June
- NSW Arts Unit – RBHS vocal group workshop at EQ
- School Immunisation Program – visit two 14th June
- Year 11 and 12 Study Skills presentation on Monday 24 June.

Next P & C Tuesday 20th August.