



## Randwick Boys' High School P&C Meeting Minutes Tuesday, 19<sup>th</sup> May 2015

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**Chair:** Sally Durham (President)

**Meeting commenced:** 7:30 pm

### 1. Record of attendance

Wayne Duncombe (Principal); Olga Sofo (Deputy Principal); Anna Edwards (HT, Teaching and Learning), Jim Dimopoulos (Duke of Edinburgh Program); Alison Bell; Sarah Brill; Rachel Daly; Sally Durham; Janet Evans; Jasmine Hamid; Natalie Keledjian; Renata Kernecker; Glen Kotopoulos; Rosy Mobbs; Elizabeth Royston; Laura Tamir; Ruth Williams; Peter Wong

### 2. Apologies

Nasser Attia; Tina Cotis; Maria Hoareau; Alex Luxford

### 3. Confirmation of previous meeting minutes (17<sup>th</sup> March 2015)

Moved: Janet Evans

Seconded: Alison Bell

### 4. Business arising from minutes of the 17<sup>th</sup> February 2015 meeting

Nil

### 5. Presentation Anna Edwards, Head Teacher, Teaching and Learning (HTTL)

- Anna Edwards presented a PowerPoint presentation outlining her key responsibilities as HTTL.
- Anna Edwards is also HT, Languages.
- The HTTL position has a student focus, a teacher focus, and a primary role in implementing the school plan.
- Anna Edwards works directly with the Learning support team, oversees the library, careers program, ESL, the gifted and talented program, student leadership, and the BOYD (bring your own device) scheme.
- Anna Edwards is working to strengthen delivery of educational support by working with students on the pathways program, and is pursuing the concept of project based learning, which has been successful in other Countries.
- Anna Edwards will be working closely with RBHS teachers who will be required to maintain a BOSTES (Board of Studies Teaching and Educational Standards NSW) accreditation rating at the level of proficient teacher. This accreditation scheme will be implemented at RBHS from 2016.
- Anna Edwards is also involved in constant revision of the RBHS curriculum to ensure that it complies with BOSTES requirements.
- Anna Edwards is likewise responsible for adhoc projects such as PISA 2015, an international online science assessment project, which RBHS has been selected to participate in. PISA is administered by the Australian Council for Educational Research (ACER).
- At the end of the PowerPoint presentation the concept of project learning was discussed further, as was the use of technology in the learning experiences of RBHS students, i.e. Google classroom.
- *It was noted that there would be further discussion on the use of new technologies at RBHS at the next P & C meeting by Jenny Harold, HT Administration.*

## 6. Presentation Jim Dimopoulos, Duke of Edinburgh Program

- RBHS has been running the Duke of Edinburgh Program since 2013. At present the program is only offered to students in year 9, however Jim Dimopoulos would like to see the program extended to students in years 10, 11 & 12. Additional financial support will be necessary if program is to expand.
- The Duke of Edinburgh program is aimed at 14 to 25 year olds and involves 4 mandatory components – skill [non physical] (i.e. learning a musical instrument), recreational sport (i.e. weekend sport activity), community (i.e. volunteering for a community organisation) and an adventure journey (i.e. 2 days, 1 night in a challenging wilderness environment)
- There are 3 levels in the Duke of Edinburgh Program – bronze, silver, gold.
- 5 RBHS students completed the program last year. 10 RBHS students have signed up this year, with 2 students attempting the silver level.
- Jim Dimopoulos stressed that the program benefits participants in terms their personal growth and development, and leadership potential.
- Jim Dimpoulos also stressed that RBHS benefits from students participating through showcasing student achievement at award ceremonies. Other students are inspired by this student achievement to challenge themselves, and to set and achieve goals.
- RBHS participation in the Duke of Edinburgh program likewise benefits the school's reputation positively and attracts positive publicity about the school.
- Jim Dimopoulos stressed the financial limitations of the program. Currently participating students must pay an upfront deposit of \$250, and have to purchase all of their own outdoor/camping equipment and clothing, which is costly.
- At present the RBHS adventure journey is limited to places where public transport is readily available. Jim Dimopoulos would like to be able to hire a private bus, but funding for that is not currently available.
- In the past RBHS has attended the adventure journey with Rose Bay HS, but would like to be able to undertake the journey independently instead of relying on the generosity of Rose Bay HS.
- Jim Dimopoulos pointed out that the Duke of Edinburgh program sits well within RBHS's current school plan and RBHS strategic direction of 'guiding young men to success'.
- A request was made to the P & C to provide funding over the next 5 years, at a minimum of \$1,000 per annum. This money would be spent of purchasing camping equipment, transport and other costs associated with the program.
- Parent question – Can parents go? Answer – Yes. Any parent helping in the program will need to undergo a DEC working with children check beforehand.
- President – Greater publicity about the program within the RBHS community could attract greater involvement by parents. *The issue of P & C funding will be discussed. Jim Dimopoulos will be contacted by the P & C about the outcome of these discussions.*
- Treasurer – Can we get a breakdown of the costs Jim Dimopoulos would like the P & C to commit to? *Treasurer will follow this up with Jim Dimopoulos.*

## 7. Correspondence

- P & C received advertising material about school back packs.
- Advertisement for the upcoming National Excellence in Teaching Awards received.
- President – *We should seek to nominate RBHS teaching staff for this award. Matter flagged for next P & C meeting.*
- P & C magazine circulated.
- Advertising material received about fund raising schemes i.e. Comedy for a cause.

## 8. Criteria for P & C project funding

- Draft funding application form circulated for consideration.
- Additional question suggested for form – how does project fit in with school plan?

- It was proposed that the application process be scheduled twice a year at the beginning of Terms 2 & 3 and that applicants submit their funding requests 1 week before relevant P & C meetings.
- Principal – It would be worthwhile for the P & C to consider a re-application process if a funding request is rejected.
- President – *Could all feedback on form be forwarded to the president before next P & C meeting?*
- Parent suggestion – It may be worthwhile considering a common sense funds distribution system that flags amounts for specific purposes, i.e. Arts, Technology etc. This would ensure funding is spread evenly.
- Parent suggestion – P & C may need to consider funding requests in relation to external funding opportunities.
- President – Request for funding for the Duke of Edinburgh program timely. Funding this program would address the issue of student equity.
- Principal – P & C will not be able to financially support individual students, it would only be able to fund generally, i.e. purchase equipment, which would be owned by the P & C, and lent out to support events such as the adventure journey.

## 9. P & C Plan

- Draft P & C plan for 2015 circulated.
- President – *Request to P & C meeting attendees to please forward feedback regarding plan as soon as possible and please fill in the responsibility boxes against any activity that individuals would like to undertake.*
- Ideally the P & C plan should align with supporting the school plan.
- *Further discussion of the plan flagged for next P & C meeting.*
- Idea of drawing up a P & C calendar of regular events flagged.
- Idea of welcoming event for year 7 parents flagged. This would require parent volunteers.

## 10. Comedy for a cause

- President – Comedy for a cause seems like a good fund raising idea for November.
- Comedy for a cause provides comedy shows at schools. They collect \$10.00 from every ticket sold. The P & C can sell tickets for \$30.00, making a \$20.00 profit against every ticket sold.
- Parent question – is there a minimum no of people? *President to look into this.*
- Comedy for a cause provides shows for children and adults. It was suggested that the P & C might like to consider an adult show on a Saturday night.
- Principal - Event will have to be in late November to avoid the HSC, school exams and associated activities.
- Proposed date for event 21<sup>st</sup> November.

## 11. BBQ – Mitre 10

- \$296 raised.
- Bunnings BBQ confirmed for 5<sup>th</sup> September. Last year Bunnings BBQ raised close to \$2,000 so it is a significant fund raising event. Volunteers will be needed.
- There was a good response to requests for help with Mitre 10 BBQ.

## 12. Reports

### Principal

- Leah Pappin appointed as HT wellbeing.
- New sign installed. It provides room for 4 lines of text in multiple colours. Sign should be operational by next week.

- Enrolments for year 7 2016 still rolling in. At present 166 applications received, however this is likely to change as selective schools, private schools make their offers of placement.
- Jenny Harold will attend next P & C meeting to discuss technology. Administration is looking to move to a new system called Central. Ediaries are also being looked at. Ediaries have students interested. A survey about this will be circulated.
- David Foster, HT English will be a guest speaker at next P & C meeting.
- School planning teams are off and running. The executive is showing committed leadership in implementing the RBHS school plan. Plan sets direction for RBHS for the next 3 years.
- Wayne Duncombe announced his retirement. Wayne Duncombe will go on long service leave from the end of Term and formally retire at the end of the Christmas vacation. Olga Sofo will be relieving Principal for the rest of this year, and possibly the 1<sup>st</sup> term of next year.
- Position of Principal will be advertised at the beginning of 2016.
- Wayne Duncombe noted that this would be his last P & C meeting. He extended his sincere thanks to the P & C for their support.
- President – it is very sad to see Wayne Duncombe leaving RBHS, he will be sincerely missed in the school community.

#### **Treasurer**

- Current balance \$11,741.42, however this will change when \$2,000 for new 3D photocopier paid and Mitre 10 funds deposited.
- Treasurer's documentation will need to be obtained from previous Treasurer. *Renata to follow up.*
- Changes to signatories on P & C account will also have to be done.

#### **14. Trivia Night**

- Online ticket purchasing now open.
- Volunteers required to help set up on the day.
- Aim to fill between 15 - 20 tables this year.
- Donations needed for Trivia night auction. Letter circulated for use to introduce RBHS Trivia night fund raiser to local businesses to attract donations.

#### **15. General Business**

- Parent – indicated willingness to pursue welcome event for year 7.
- Working bees discussed.

**Meeting close – 9:10 pm**

**Next meeting – 16<sup>th</sup> June 2015.**