



Randwick Boys High School P&C Meeting

1. The Minutes of the meeting of Randwick Boys' High School P&C held in the Staff Common Room on **Tuesday 17 February 2015** commencing at 7.30pm.

Prior to the meeting formalities, Nasser Attia, warmly welcomed the 'biggest turnout of parents' (31 in attendance) to a P&C meeting. He introduced himself as the current P&C President with 2 boys at RBHS in Years 10 and 12, another son an ex-student, and himself an RBHS Old Boy. Nasser suggested "we might start by going around the room to introduce yourself and your son at RBHS".

Chair : Nasser Attia (President)

In Attendance:

Wayne Duncombe (Principal); Leah Pappin (Teacher); Soumen Das; Peter Wong; Tina Li; Rosy Mobbs; Filiz Demirezen; Alison Bell; Torben Olsen; Lina Kulyk; Iman Havid; A. Akhrorov; Paula A. Gaviria; Aage Rise; T. Nystad; Maria Hoareau; Ellen Tsondro; Chun Tang; Janet Evans; Glen Kotopoulos; Indi Indrastuti; Manjural Alam; Nusrat Jahan; Jacqui Coughlan; Sarah Brill; Sanjaya Shrestha; Ruth Williams; Laura Tamir; Adriana Skelparis; Chacko Joseph; Minimol Joseph; Renate Kernecker.

2. Apologies: Sally Durham; Kris Kotopoulos; Rachel Daly; Tina Cotis; Alexandra (Alex) Luxford.

3. Confirmation of the previous Minutes

It was moved by Adriana Skelparis and seconded by Ruth Williams, that the minutes of the previous meeting held on 18 November 2014 be adopted and accepted as a true and accurate record. CARRIED UNANIMOUSLY

4. Business Arising

Nil business arising from the previous Minutes. One parent had a Book Pack query, however, Nasser said he would address that matter in his President's Report.

5. Correspondence

There are 2 items to table –

- (a) A resignation letter of 16 February 2015 from Edith Hanke, former P&C member and parent of ex-Yr11 student, Jeremy Hanke. (Letter follows end of Minutes.)
- (b) A lovely thank you card from the school's (then) Relieving Principal, Olga Sofo, thanking the P&C for donation of funds towards the 2014 end of year ceremony.

6. Reports:

President : Nasser Attia

- The P&C held a great morning tea for new parents on 28 January 2015, with 30-35 parents present in the Common Room. With thanks to various P&C members who assisted with this.
- Special welcome to all the new parents at RBHS and the opportunity to work with you throughout 2015. We welcome new ideas, especially for fundraising purposes.
- Fundraising is well underway with 2 x Mitre-10 BBQs scheduled –
MITRE-10 MATRIVILLE : SUNDAY 3 MAY 2015 (Term 2, end Week 2)
SATURDAY 14 NOVEMBER 2015 (Term 4, end Wk 6)
My wife is currently negotiating with Bunnings, Mascot, to secure a Saturday date for this year. Matter in progress.
- Book Packs: The packs for Year 7 had all the school needs (books, pens, calculator, etc.) priced at a very competitive price. This year, Year 8 also had Book Packs with 130 units sold to date.
- P&C will host a sausage sizzle at the OPEN NIGHT, Tuesday 10 March 2015, from 5.00pm – 7.00pm. We are looking for volunteers to help with this, and if you can please email P&C Secretary, Maria Hoareau on maria.hoareau@bigpond.com
- Reminder – the next P&C Meeting on Tuesday 17 March 2015 is the AGM / Annual General Meeting, held first with all positions declared vacant. Following the AGM is the regular/ ordinary meeting.

Principal : Wayne Duncombe

I would like to echo Nasser's welcome, especially Year 7 and other year parents, as well. It is a group with great diversity! I would like to talk about things happening at school and some of the costs associated with school, e.g. big ticket items. It's been a good start to the 2015 with some ups and downs.

a. The Ups:

- i. Enrolments are at 685 officially which is an increase of 13 on predicted. We are closed to new enrolments for Yr11, almost closed for Yr10. The Yr7 average class size is 23.
- ii. Students are well engaged and in school uniform.
- iii. Year 7 has settled in well into new routines.
- iv. Sport - we are in the summer finals for 9 different zone teams. We are one of the smaller schools in the zone and are 'punching well above our weight'.
- v. Sports lab is looking great and I have approved air-conditioning for it at \$3000.

- vi. Our electronic school sign will be in place early in Term 2 at a cost of about \$35,000 (expenditure approved).
- vii. Four new photocopiers were installed at a cost of \$65,000 to replace those past their use by time.
- viii. The writing of the School Plan is making headway and I will be bringing the (hopefully) final draft to the next P&C meeting for final input.
- ix. The battle of the remaining bit of the wall, Stage 1, has been won. It will be extended to the end of the oval grass area. (2016: extend to gym steps to contain this area. 2016: bagging and painting.) Oval upgrade, once the oval is repaired comes at cost of \$80-\$100K, under PMW (Programmed Managed Works – allocation of funds to schools based on condition).
- x. Duty of Care arrangements for sport have proceeded satisfactorily, with students cooperating. Some changes to sport expected as the additional costs of buses is going to have an impact on some family budgets.
- xi. New Staff:
 1. Mr David Foster – HT English
 2. Ms Leah Pappin – HT Welfare
 3. Ms Anna Edwards – HT Teaching and Learning (TAL)
 4. Ms Marie Harris – HT HSIE (History and Social Science)
 5. Ms Melissa Olsen – HT – HCP (Creative Arts and PDHPE)
 6. Mr David Roberts – Teacher, English
 7. Mr Christian Sellies – Teacher LOTE
 8. Mr Geoff Grasso – Teacher, Social Science
 9. Mr Tim Davis-Frank – Teacher, Social Science, PDHPE
 10. Mr Mark Richards – Teacher, Science

b. The Downs:

- i. Jayne Leadbetter is leaving having accepted an appointment to Caringbah HS
- ii. The rollover for eT4L has disabled some of our older computers, necessitating expenditure of \$11,250, which was planned but forced by this problem about which we were not warned.
- iii. The **eT4L (Electronic Teaching for Learning)** rollover has also led to some teething problems with getting bulletins out and the network is very slow at the moment. Ongoing work. Expenditure of \$11,500 to buy new PCs for staff.
- iv. The canteen is sweltering so I have had to put air conditioning into it as well, an unforeseen cost at \$4,600.00.
- v. Costs for transport - we are going to have to look at the cost of Grade Sport into the future. At the moment the bus fare is \$60 per student per season; the cost is closer to \$150 per student – heavily subsidised. It's a big problem for a significant part of our school curriculum.

2. School Plan 2015 – 2017

- a. New Template as all schools' plans will be in a similar format and on school websites in Term 2.
- b. The plan will be four pages long, focus on improvement measures and overarching direction.

- c. The milestones, which form the actual measures and the timing of them, will not be published on website, will be school specific and will be measured on a term by term basis.
- d. Things already underway:
 - i. **Review of Bullying Policy – Leah Pappin (teacher)** is here to speak with the P&C about that and to get further input (see page re Anti-Bullying Review at end of Meeting Minutes).
 - ii. Upgrading Staff computers – first 25 done as a result of eT4L (Electronic Teaching for Learning) rollover; remainder in 2016.
 - iii. Study Skills program, mentioned last P&C Meeting (per Ms Y Loizou, Head Teacher Maths, re Elevate Education) for Years 11 and 12 (Stage 1 of a 7-12 program) underway. Program ‘Elevate Education’- how students perceive study and myths around study. In 2015, will start with Years 10,11 & 12, with other years to be rolled out.
* Tuesday 24 March 2015 – Information Evening for parents re this.
 - iv. Review of DEAR [Drop Everything And Read] - end 2014 has led to some changes and looking how effective :
 - 1. Separating Year 12 into cohort roll groups.
 - 2. Developing mixed interest and specific interest roll groups
 - 3. Purchasing about \$2500 of books for DEAR groups to read in hope what they read will be of interest. Nick Benson, teacher, and his team organising this.

3. Funding by P&C

- a. I would like to encourage the P&C to look at a project based approach to funding for the 2015 – 2017 School Plan period. How the P&C will assign funds strategically.
- b. What does this mean?
- c. Some possible funding projects – list circulated. Shade cloth, concrete/fixed furniture for grounds around quiet areas; air conditioning of hall (est. \$40K); robotics additional resources (maybe software); TV notice system relay via TV screens around grounds; fund 1 interactive data projector @ \$4,800ea.

4. HT (Head Teacher) visits for 2015

- a. List circulated.
- b. If you have a topic that you would like a HT to address, please let me know in advance so I can pass this on the HT prior to the meeting. Having said that, Leah Pappin, will be the first of the HTs to attend/address the P&C.

Parent: How do we add things to that list?

Wayne Duncombe: A lot of that’s done through the School Plan and the PMW. Establishing the priorities should be done through the P&C/ Parent Communication. I’m suggesting this method opens up that conversation. I am happy for parents to email me.

Parent: Lockers in the grounds – what is the matter re this.

Wayne Duncombe: This is a project to run through the P&C. Let's revisit it. I have the Policy document last developed in 2011.

Olga Sofo – Deputy Principal

I agree with Wayne, groups have settled well and great start to year.

The Meet the Teacher Evening is to get a feel for what's coming up.

No appointments are needed, it's about the direction of what's coming up.

Presentation : Leah Pappin – Anti-Bullying Review (see document end Minutes).

5. AGM

- a. Next meeting.
- b. Finance Committee positions are up for renewal, as they are biennial, along with President, VP, Treasurer and Secretary positions.
- c. New rules around the composition of higher P&C organisation come into effect this year.

Treasurer's Report :

- In the absence of the Treasurer, Alex Luxford, I can advise the following

\$ 9,713.53 Clear Balance as at 17 February

2,000.00 Profit 2015 Book Packs

\$11,713.53 End balance

- *Adriana Skleparis* -

- Regarding the **Book Packs**, in 2014 we sold Book Packs only to Year 7 and had success, but not the success we really wanted. Also wanted to add to the bank balance. So P&C decided to change sets to being smaller, more compact, with absolute essentials. In 2014 we sold 35 units. In 2015 year we've sold 130 units, and opened it up to Years 8 & 9 who bought 50 of those packs. Better outcome and made just under \$2,000.00 in profit. At the end of 2015 and going into 2016, will work on the Book Packs for Years 7 & 8, and I'd appreciate your feedback with this. Noted that one parent thought it was a Cash Only transaction.

- We also had a very successful **Trivia Night in 2014**, which we'd not had before.

- **'The Show'** brought a comment from one parent that her son couldn't do both rehearsals for The Show and do sport at same time on Wednesdays. Another parent said "My friend was told rehearsals are from 3pm onwards."

Wayne Duncombe: *"We can explore that further. I will speak to the woman involved (Ms Ford) and see the timing of rehearsals."*

7. General Business

Parent: What kind of environmental strategies does the school have?

Wayne Duncombe: Re Water Tanks, the school has a very large one, and one at

back of hall. Re Solar Panels, 3 to 4 years ago was an initiative. Given the ups and downs of solar panels, last few years we made the right choice. The sign board at front of school is all paid for.

Wayne Duncombe: Re our sustainable vegetable garden, and as Jayne Leadbetter will finish RBHS at the end of this term, I am working through a list to see if anyone (staff) might take over the vegetable garden.

Parent: Canteen seems to sell a lot of unhealthy stuff.

Wayne Duncombe: Since they have been with us (last 2yrs), canteen do have an amount of not so healthy stuff, but the food they prepare is reasonably healthy. Yes, there is some junk, but the boys vote with food/ stomachs. More choices at canteen that are healthy. I don't want the boys to leave the school grounds to buy from the petrol station or the Seven-11, which they get to through the girls' high school. Years ago, the Seven-11 shop was frequented as our canteen didn't have an interesting range of food stuffs. Over whole time, it's not bad food stuffs, you just have to make compromises sometimes.

Parent: What is the school policy about leaving the grounds?

Wayne Duncombe: The policy is not to leave the school grounds without a note from the parent. Only Years 11 & 12 have flexible timetable in terms of wandering. For all other students, it is made very clear to them if they choose not to follow the rules then our Duty of Care is absolved.

Parent: My son gave me information that it was OK,

Wayne Duncombe: We have people stationed on playground duty and the gates are locked. The nature of adolescence is that they will test the rules.

8. Next Ordinary Meeting

Tuesday 17 March 2015 at 8:00pm, immediately following the AGM 2015 held at 7:30pm in the Staff Common Room.

9. Close of Business: There being no further business, the meeting closed 8.55pm.